

FINAL

Lebanon Pedestrian-Bicyclist Advisory Committee
Remote Via Microsoft Teams
Lebanonnh.gov/Live
Tuesday, June 2, 2026
7:00 PM

Members Present: Colin Smith (Chair), Sean Dittrich (Vice Chair), Erling Heistad, Marie McCormick, Tim Gilbert, Kellen Appleton, Lynnette Madsen, Alan Schnur (Alt), and Ben Swanson (Alt).
Members Absent: Trenton Meckenstock and Jared Toon (Alt)
Staff Present: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER

Chair Smith appointed Mr. Schnur to vote in place of regular member Ms. McCormick who was absent at the time.

2) APPROVAL OF MINUTES

A MOTION to approve the minutes May 5, 2026, was made by Mr. Dittrich. Seconded by Mr. Schnur.

**The vote on the Motion was passed unanimously, 7-0.*

3) OPEN TO THE PUBLIC

None at this time.

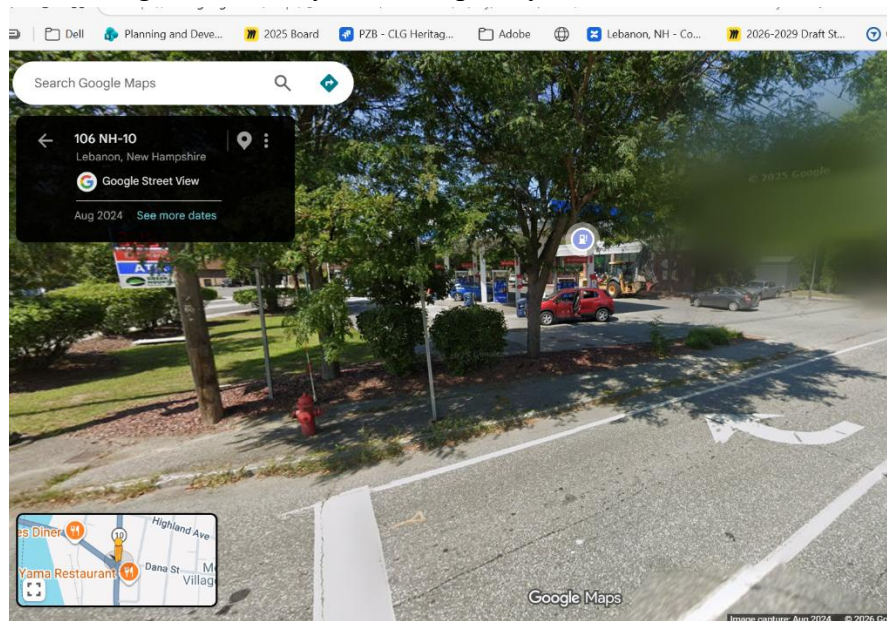
Regular Member Ms. McCormick and Alternate Member Mr. Swanson arrived at the meeting at 7:10PM.

4) STUDY ITEMS

A) Discussion Re Planning Board Application: Stewart's Shops Corp (applicant and property owner) and EB Realty II, LLC (property owner), 97 N. Main Street (Tax Map 72, Lot 30) and 99 N. Main Street (Tax Map 72, Lot 31) zoned CB: request for site plan review per section 3.1.D of the Site Plan Review Regulations to demolish the existing structures on the subject properties and construct a +/- 4,500 sq. ft. retail/convenience store and a vehicular refueling station with four (4) fuel dispenser islands with an overhead canopy, together with associated site improvements. **PB 2026-29-SPR**

Ms. Hembree gave a summary of the project and what the Pedestrian Bicyclist Advisory Committee's role was when reviewing a proposed project. The Advisory Committee reviewed the submitted application and discussed ways to make the project more friendly to pedestrians and bicyclists. Suggested changes include:

1. Have an entry facing Main Street close to the bike parking area
2. Continue sidewalk along the length of the property to Bridge Street entrance/exit and have easement in place for it continue in the future along the other length along Bridge Street past the entry heading west.
3. Have a 24' entrance off Main Street – less space for pedestrians to cross and trucks shown using other entrance that can stay wider.
4. Make sidewalk ADA accessible at corner. Please see image with existing conditions. Signs and fire hydrant completely block the sidewalk.



5. Create a picnic table/greenspace area for patrons to enjoy eating ice cream at the shop. Planning Board can use their discretion to reduce parking by 30% and that space can be used for green space.
6. Create bike access from Main Street to bike parking. i.e., Paved path from sidewalk
7. Mark pedestrian paths over entrances/exits from sites.

B) Site Plan Review Regulations

Councilor Appleton shared a presentation with the Committee about the Site Plan Review Regulations, the Planning Board's efforts to revise them, and the Pedestrian Bicyclist Advisory Committee role in the effort. At the last meeting the PBAC was advised to review the regulations and return with suggestions. Counselor Appleton led

a discussion on possible amendments to the Site Plan Review Regulations.

Suggestions include:

1. Section 6.5.B.2 – Add rapid flashing beacons to the list
2. Increase pedestrian safety in parking lots – ie. Hanover Co-op Food Store has a marked pedestrian walkway through the length of the parking lot.
3. Require projects to connect to adjacent sidewalks
4. Require projects to prepare site for future sidewalks if not connecting to an adjacent sidewalk
5. Encourage sidewalk/road separation with marked or raised sidewalks
6. Have narrower driveway widths if not being used for fire safety or delivery trucks
7. Use the Downtown requirements for areas that have pedestrian walkways

Counselor Appleton will take the Ped-Bike Advisory Committee suggestions to the Planning Board for their review.

C) Crash Data from 2006-2025

Mr. Schnur presented a review of crash data from 2006-2025 with a focus on 2015-2025. The deep dive review included number of crashes, time of day, day of the week, month, sex, age, and location of both pedestrian and bicyclist reports. Mr. Schnur ended the presentation with possible interventions that could be implemented in the City.

5) OTHER BUSINESS

Mr. Schnur noted that, for the month of April, there were zero crashes involving either a pedestrian or a bicyclist. This leads to a total of one for the year to date, compared to three from the beginning of 2025 to April of 2025.

Ms. McCormick talked about how the Ways to Go Farmers' Market event went and suggested looking into parking at future farmers' markets.

Ms. Hembree will be sending out a survey to check about attendance for the summer meetings to make sure a quorum will be present.

6) FUTURE AGENDA ITEMS

No future agenda items were discussed.

7) ADJOURNMENT

A MOTION was made by Mr. Gilbert to adjourn the meeting. Seconded by Ms. McCormick

**The vote on the Motion was approved unanimously.*

The meeting was adjourned at 9:02PM.