FINAL

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
Kilton Library Community Room OR
Remote Via Virtual Platform
LebanonNH.gov/Live
June 23, 2026
7:00 PM

MEMBERS PRESENT: **Francis Oscadal (Chair); Ann Sharfstein (Secretary); Jeff Damren; Renee Dunn (Treasurer); Kim Rheinlander; Leonee Derr (alternate); Emma Wunsch; Ellen Hubbell; Adam Ali (alternate, remote)**
STAFF PRESENT: **Sean Fleming (Library Director); Amy Lappin (Library Deputy Director)**

---

1. CALL TO ORDER – Chair Oscadal called the meeting to order at 7:00 PM

2. Open to the Public

None at this time.

3. Approval of Minutes
A. Approve the May 26, 2026, minutes

Mr. Damren MOVED to accept the meeting minutes of May 26, 2026, as presented. Seconded by Ms. Rheinlander.
****Vote on the MOTION passed (7-0-0).***

4. New Business
A. Approve the Treasurer's Report

Ms. Dunn presented the Treasurer's Report. In terms of the City budget, this is overbudgeted on the repairs and maintenance line items. Some projects will need to be put on hold for the rest of the year, with the exception of spending some funds on the Kilton HVAC system. The City budget has also reached its limit in terms of book purchasing. This will begin to come out of Trustee funds, which is typical for this time of year.

On the Trustee Fund side, a deposit was made for $19,000 for the sensory wall and $10,000 for furniture improvements. Those are the major expenditures at this time.

The group discussed other upcoming projects and potential funding sources for them.

Mr. Damren MOVED to accept the Treasurer's Report as presented. Seconded by Ms. Hubbell.
****Vote on the MOTION passed (7-0-0).***

5. Committee Reports

None at this time.

6. Other Business

A. Library Director's Report

Director Fleming stated that the project for adding an awning and stage at the rear of Kilton was supposed to have to go for a public hearing in front of the Planning Board, which would have delayed the project for a bit, but the Planning Board decided to waive that requirement. The project requires a permit, which he is working to obtain. Director Fleming noted that he has joined the Advanced Transit Board. He would like to see the Advanced Transit Hub remain at Kilton and feels that he can do other good on that board. There will be monthly meetings. He noted that the second Revo partnership will occur from August 29th-September 7th.

B. Deputy Director's Report

Deputy Director Lappin explained that summer reading started on the 11th and over 700 people have signed up so far. The management team is working on two policy updates that may be brought to the Board's July meeting.

Ms. Derr asked about a collections/acquisition selection values criteria. Deputy Director Lappin stated that these types of discussions occur, but she would like to consider this further.

7. Future Agenda Items

The Board noted that a new member may attend the July meeting.

8. Adjourn

Mr. Damren MOVED to adjourn at 7:19PM. Seconded by Ms. Sharfstein.
****Vote on the MOTION passed (7-0-0).***

Respectfully submitted,
Kristan Patenaude
Recording Secretary