



**AUGUST 20, 2026 - 9:00 AM
GOVERNANCE COMMITTEE
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. November 6, 2025
 - 3. New Business**
 - A. Review of Committees/Sub-Committees
 - B. Board and Committee Communication Standards and Expectations
 - 4. Next Meeting Date**
 - A. Set date for next meeting
 - 5. Other Business**
 - 6. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.



**MINUTES
GOVERNANCE COMMITTEE
THURSDAY, NOVEMBER 6, 2025 – 8:30 AM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LebanonNH.gov/LIVE**

- 1. CALL TO ORDER** - The November 6, 2025 Governance Committee Meeting is hereby called to order at 8:40am. Present: Mayor Doug Whittlesey, Assistant Mayor Devin Wilkie, Councilor Timothy McNamara, City Manager Andrew Hosmer, Deputy City Manager David Brooks, Finance Director Alesia Williams, and Deputy Finance Director Victoria Paquin.
- 2. NEW BUSINESS**
 - A. Discussion of Proposed FY2026 Budget

Fran Casale (Ward 2), Lori Key (Ward 3), Jennifer Mercer (Ward 3), and Jay Simms (Ward 2) attended to discuss the proposed 2026 budget with the Governance Committee and City staff.
- 3. FUTURE MEETINGS**-None scheduled.
- 4. FUTURE AGENDA ITEMS**
- 5. ADJOURNMENT**- The meeting was adjourned at 10:35 am.

City of Lebanon: Boards and Committees

Government and Policy

- City Council: The primary legislative body of the city, consisting of nine elected members.
- Governance Committee: Advises the City Council on organizational effectiveness and governance structure.
- Board of Cemetery Trustees: Manages the operation and maintenance of city-owned cemeteries.
- Trustees of Trust Funds: Responsible for investing the city's trust funds.
- Fair Hearings Officers: Conduct hearings related to welfare guidelines.
- Capital Improvement Project: Responsible for reviewing, evaluating, ranking, and revising the Capital Improvement Project List as presented by City Administration.
- Finance Advisory Committee: Advises the City Council on future budgets and assists in determining whether the budget meets the needs of the City. It is purely advisory and has none of the duties or authority of an official budget committee.

Planning, Development and Infrastructure

- Planning Board: Reviews new construction projects and subdivisions, excluding single-family homes.
- Zoning Board of Adjustment: Handles appeals, special exceptions, and variances related to zoning.
- Conservation Commission: Conducts research and coordinates activities related to natural resource conservation.
- Heritage Commission: Focuses on the recognition and preservation of historic and cultural resources.
- Economic Development Commission: Coordinates the city's economic development efforts in line with sustainability objectives.
- Class VI Roads Advisory Committee: Reviews the status and potential uses of Class VI roads within the city.
- West Lebanon Revitalization Advisory Committee: Develops plans for the revitalization of West Lebanon's Central Business District.
- Downtown Lebanon TIF Advisory Board: Advises on policies and actions for the Downtown Lebanon Tax Increment Financing District.
- Lebanon Airport-Tech Park TIF Advisory Board: Advises on the Lebanon Airport-Tech Park TIF District's development program.

- Minor Site Plan Committee: Provides an efficient, transparent review for minor site changes that qualify under the City's Site Plan Review Regulations.

Environment, Energy, and Transportation

- Lebanon Energy Advisory Committee: Identifies opportunities to reduce energy use and promote energy efficiency.
- Tree Advisory Board: Provides support and advocacy for the city's tree-related initiatives.
- Pedestrian & Bicyclist Advisory Committee: Aims to make the city more walkable and bike-friendly.
- Advance Transit Board of Directors: Oversees public transportation services in the Upper Valley area.
- Upper Valley Transportation Management Association: Promotes transportation initiatives to reduce traffic congestion.
- UVLSRPC Transportation Advisory Committee: Advises on regional transportation planning.
- Upper Valley Lake Sunapee Regional Planning Commission: A regional planning organization that includes Lebanon.
- Upper Valley Sub-Committee of CT River Joint Commission: Develops a river corridor management plan, and reviews and advises on all state and federal permits that affect the Connecticut River.

Culture, Inclusion, and Community Engagement

- Arts and Culture Commission: Promotes arts and cultural activities throughout the city.
- Diversity, Equity, and Inclusion Commission: Provides recommendations to address diversity and equity issues and promote inclusion.
- Soldiers Memorial Building Guardian: Oversees the maintenance and activities related to the Soldiers Memorial Building.

Library and Education

- Library Board of Trustees: Manages the operations of the city's public libraries.

Housing

- Lebanon Housing Authority Board: Provides affordable housing to income-eligible residents and oversees related policies.