



LEBANON CLASS VI ROADS ADVISORY BOARD
JUNE 3, 2021 - 6:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE

-
- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements.
 - 2. Approval of Minutes**
 - A. May 6, 2021
 - 3. Study Items**
 - A. Review and discussion of the Class 6 portion of Dorothy Perley Road (#4) - Continued
 - B. Status update regarding roads remaining to be examined so as to inform the order in which they will be taken up
 - 4. Other Business**
 - A. Discussion re: resumption of in-person meetings
 - 5. Future Agenda Items**
 - A. Review and discussion of the Class 6 road connecting Kings Highway & Poverty Lane
 - 6. Open to the Public**
 - 7. Adjournment**

The order of agenda items is subject to change.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV](https://LebanonNH.gov)

Agenda
Class 6 Roads Advisory Committee
June 3, 2021

Agenda Item #2A
Approval of Minutes

May 6, 2021

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, May 6th, 2021
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT: Marc Coleman

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:31 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6 • Mr. Goodwin explained that he has created an e-mail list and would be sending out pertinent
- 7 information to anyone who is interested in the Class VI Roads Advisory meetings. If you would
- 8 like to be added to the list or know someone who may be interested, please let Mr. Goodwin
- 9 know.

10

11 **2. APPROVAL OF MINUTES: April 1st, 2021**

12

13 *Ms. Monroe MOVED to approve the April 1st, 2021 Minutes as presented in the May 6th, 2021*

14 *agenda packet.*

15 *Secoded by Mr. Heistad.*

16

17 **Roll Call Vote:**

18 **Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.**

19 **None voted Nay.**

20

21 ** The Vote on the MOTION was approved (5-0).*

22

23 **3. STUDY ITEMS:**

24

25 **A. Review and Discussion of the Class VI Portion of Dorothy Perley Road (#4) Continued:** Chair

26 Wood reviewed where the Road that they were going to discuss was located and which part of the Road

27 they were concentrating on.

28

29 Mr. Goodwin brought up a map of Dorothy Perley Road to show the section of Road to be discussed. Mr.

30 Goodwin then brought up, for review, the Class VI Road template for review. He went over that there

31 were stonewalls visible and that the right of way was visible and checked off the maps the Road was

32 visible on.

33

1 Under current field condition of the Road, under passable by auto, the Committee put “Marginal” for that
2 area. Mr. Goodwin said after reviewing the Road recently he said he thought no vehicle should be up
3 there unless damage did not matter to the driver. Mr. Heistad agreed and said it was very wet up there.
4

5 Ms. Hirai said that Ms. Monroe, Ms. Sarah Riley, Ms. Sue Kaplan, and herself all went for a walk up in
6 the area recently. They took photos and she pointed out that in the photos you could see how deeply
7 incised the Road was.
8

9 Mr. Heistad said he also had walked up there recently, and that the Road had deep ruts at the hill. He said
10 he thought it had erosion issues.
11

12 Chair Wood said that it could be passable by a 4X4. Discussion was had on the damage on the Road.
13 Ms. Sue Kaplan, abutter to the Road spoke on the Road, she said it was not just the erosion on the Road
14 causing the deep ruts but people going 4-wheeling on the Road when it was wet.
15

16 Mr. Smith agreed that he has seen 4-wheel use on the Road with trucks leaving deep ruts. Ms. Kaplan
17 said that she was concerned about the condition of the Road.
18

19 Mr. Smith said that the Road did support mountain biking when it was dry. It was discussed that hikers
20 could use the Road. Ms. Kaplan said that she had never seen or heard a snowmobile on the Road. Mr.
21 Goodwin pointed out that Mr. Slack indicated that he still wanted to be able to bring his truck up the Road
22 to get firewood.
23

24 Discussion was had on potential future uses of the Road and all boxes were checked off with a yes.
25 Outreach activity had been done. The next discussion was on whether the Road should be a Class VI
26 Road or a Class A Trail. Chair Wood went over the difference between a Class VI Road and a Class A
27 Trail and discussion was had among the Board members.
28

29 Ms. Kaplan said she was not clear about if the Trail could be posted with signage during wet seasons or
30 not. Chair Wood explained what was usually said in a Motion and explained that in the future signs
31 would be posted. He said the Board was just working on the wording of the signs to be posted.
32

33 **Mr. Heistad MOVED** that the Class VI Road Committee recommends that the Lebanon City
34 Council reclassify the following portion of the Class VI part of Dorothy Perley Road, as a Class A
35 Municipal Trail, as defined in RSA 231-A:1(1)2. The reclassified portion shall begin at the
36 northern end of the Class VI part of the Dorothy Perley Road and run northerly to the point where
37 Alden Road intersects with Dorothy Perley Road as shown on the City of Lebanon Draft Class VI
38 Roads Map, printed May 2014. The Committee further recommends this reclassified Class A
39 portion of Dorothy Perley Road be subject to the following public trail use restrictions: Permitted
40 means of travel shall be A) feet, skis, snowshoes; B) horses and bicycles, ridden appropriately for a
41 multipurpose trail, when the City deems that the conditions of the trail warrant their use, and C)
42 snowmobiles, ridden appropriately for a multipurpose trail, when the snow cover is adequate to
43 warrant their use. Notwithstanding these permissions, none of these uses shall be allowed in a
44 manner, or in conditions that will encourage erosion, or otherwise damage the trail. All other
45 wheeled vehicles or motorized vehicles, on or off road, shall be prohibited, excepting the allowed
46 vehicular uses of abutting landowners for access of their land as set forth in RSA 231-A:1(1). The
47 Public Works Director shall cause to be posted legible signs at the entrance to the trail describing
48 the restrictions contained herein, as provided by RSA 231-A:4.

1 Before a second was made, Chair Wood asked if he could make some minor suggestions to change the
2 wording of the Motion. He said in the beginning of the Motion Mr. Heistad mentioned a portion of the
3 Class VI section of Dorothy Perley and asked to clarify that it should be the entirety of the Class VI
4 portion of Dorothy Perley Road. Chair Wood also mentioned that Mr. Heistad talked about it going from
5 the northern part of the Class VI portion and it should say the Class V portion of the Road. Mr. Heistad
6 agreed and said the secretary could make those changes.

7
8 **An amended reading of the Motion did not take place.**

9
10 ***Seconded by Ms. Monroe.***

11
12 Ms. Monroe asked Ms. Hirai and Ms. Kaplan about where Dorothy Perley turned into a Class VI Road?
13 Mr. Goodwin asked Ms. Kaplan if she knew. Ms. Kaplan said the paved Road did not come to her
14 driveway or the neighbor above her. She said the City stopped plowing the Road at the end of the
15 pavement.

16
17 Chair Wood suggested that they change the Motion to allow for the people who had driveways off
18 Dorothy Perley to still be able to reach their driveways. Mr. Goodwin clarified that Dorothy Perley
19 would start off as a Class V Road, go to a Class VI for a short portion and then a Class A Trail.

20
21 Discussion was had on the wording for the amended Motion. Mr. Goodwin said there needed to be
22 specificity to the Motion as to where the Class A Trail would start from the Class VI Road. Chair Wood
23 suggested that the Motion could say 100 feet beyond the existing driveway of the existing house on the
24 right or to the end of the property line for that property. Mr. Heistad said he thought that would work.

25
26 Chair Wood asked Ms. Kaplan what she thought? Ms. Kaplan said it was a little challenging because
27 there was an official driveway, but then there was a little circle. She thought that 100 feet could be too
28 long. Chair Wood asked if they went to the end of the property line would it be getting into the sensitive
29 portion of the Road? Mr. Heistad and Ms. Kaplan both thought that would be very close to the problem
30 area by going to the end of the property line.

31
32 Chair Wood asked what the likely hood was for someone to use the last 150 feet to tear up the Road? Mr.
33 Heistad said he thought by saying 100 feet past the last driveway would cover the last property. Mr.
34 Goodwin said it was about 150 feet from the last driveway to the property line. He said placing signs
35 further up the Road could help. He also pointed out that saying any amount of feet from the end of the
36 driveway was nebulous because they were not sure where the end of the driveway was.

37
38 Discussion was had among the Board members on the Motion and where the Class A Trail should start.
39 Mr. Heistad volunteered to go out and measure to where the end of the last driveway was for the Motion.
40 Ms. Monroe spoke on where she thought the Class A Trail should start and indicated it on a picture that
41 was shown on the screen during the meeting.

42
43 Chair Wood suggested that the Motion be made to go to the end of the property corner and then make it a
44 Class A Trail after that. He said, then Mr. Goodwin could go out there and figure out where the line
45 should be.

46
47 Ms. Hirai asked if a sign could go up indicating that there would be a Class A Trail ahead to warn drivers,
48 so they did not get their vehicles stuck in the mud. Chair Wood said that they could do that.

1
2 Mr. Heistad said he would modify the Motion so that it went to the property line or any distance short of
3 the property line that was deemed appropriate. Ms. Monroe said she agreed. Chair Wood said to the
4 Northwest corner of Map 80-3, 48 Dorothy Perley Road. He also asked if “or any distance short of the
5 property line that was deemed appropriate” needed to be left in the Motion. Mr. Heistad agreed to take
6 that part out.
7

8 Mr. Goodwin said that after he looked at the Road, he would let the Board know if the Motion needed to
9 be changed or not.
10

11 **Roll Call Vote:**

12 **Erling Heistad, Joan Monroe, Barbara Hirai, Stephen Wood, and Colin Smith all voting Yea.**

13 **None voted Nay.**
14

15 **** The Vote on the MOTION was approved without amendments (5-0).***
16

17 **4. OTHER BUSINESS:** The meeting on May 20th, 2021 has been cancelled. There will be two
18 meetings in June. The next meeting will be on the first Thursday in June. Discussion was had on what
19 Road would be on the next agenda.
20

21 **5. ADJOURNMENT:**
22

23 ***A MOTION was made by Ms. Monroe to adjourn the meeting at 8:02 PM.***

24 ***The MOTION was seconded by Mr. Heistad.***
25

26 **Roll Call Vote:**

27 **Colin Smith, Erling Heistad, Barbara Hirai, Joan Monroe, and Stephen Wood, all voting Yea.**

28 **None voted Nay.**
29

30 **** The Vote on the MOTION was approved (5-0).***
31

32 Respectfully submitted,

33 Barbara Higgins

34 Recording Secretary

Agenda
Class 6 Roads Advisory Committee
June 3, 2021

Agenda Item #3B
Study Items

Remaining Roads Status Update

C6 to finish review & discussion

#4 Dorothy Perley Rd

Road #4 (End of Dorothy Perley Road). Template application was applied for this road.

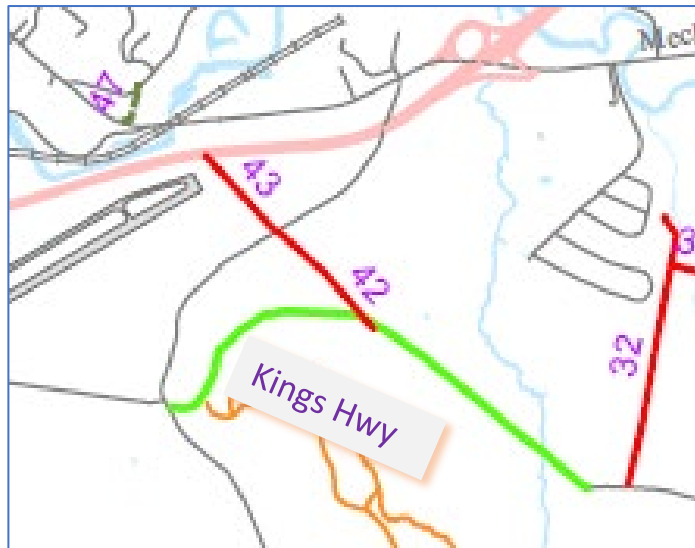
Dorothy Perley Road residents Bernie Hazelton and Lorraine Slack offered input and the Committee, as well as members of the audience, decided that there was no reason to change its classification from a Class VI road to a Class A trail.



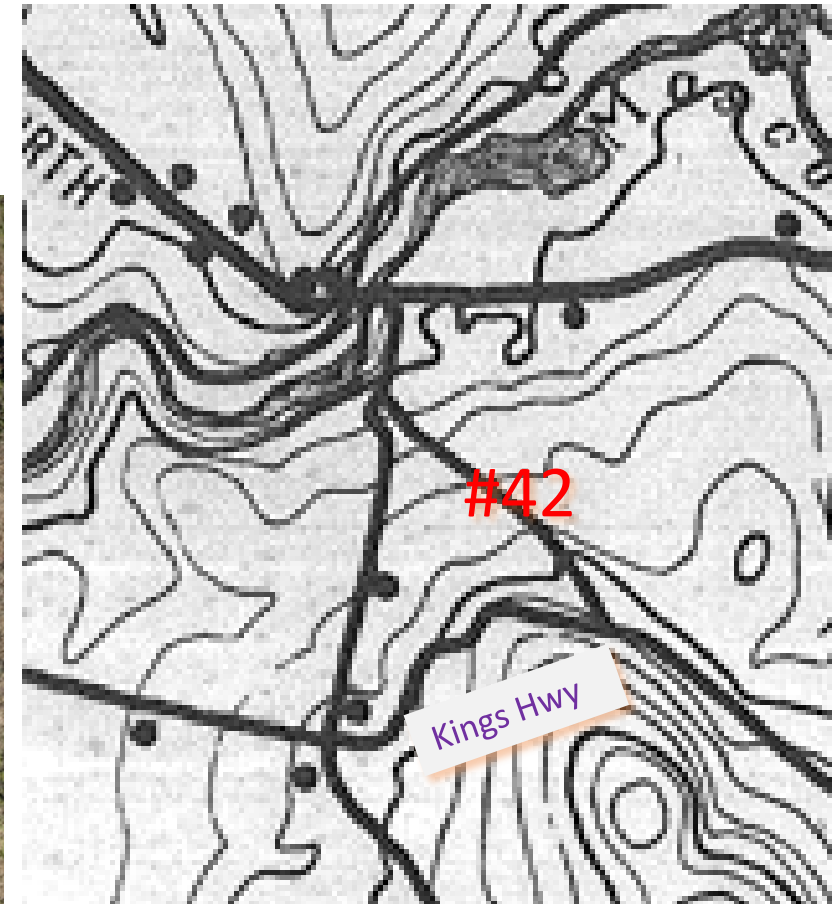
#42

- Torbet Map(s) (42)
- Depicted on the 1964 Benton/Leavitt map
- No layout or discontinuance currently known of

Draft C6 Map – * poor configuration of #43



Torbet Map



#44 Morse Rd

A motion by Mr. Smith that the Class VI Roads Advisory Committee recommends to the Lebanon City Council that they affirm the status of Class VI Road #44, as shown on the City of Lebanon Draft Class VI Roads Map, printed June 2013. Seconded by Mr. Lacey. There being no further discussion, a vote was taken and passed unanimously (5-0).



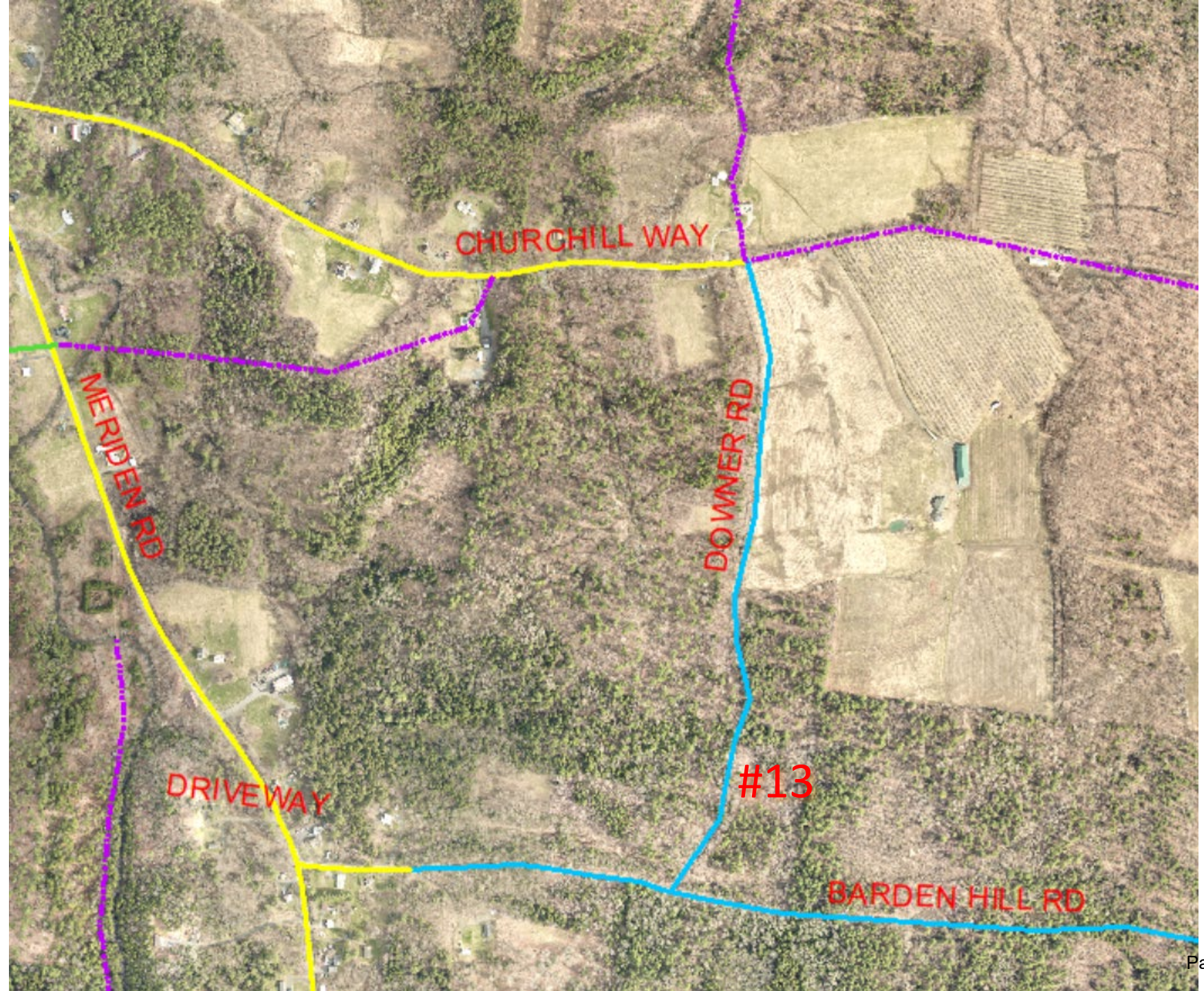
#46 Unnamed Rd

A motion by Mr. Smith that the Class VI Roads Advisory Committee recommends to the Lebanon City Council that they affirm the status of Class VI Road #46, as shown on the City of Lebanon Draft Class VI Roads Map, printed June 2013. Seconded by Mr. Lacey. There being no further discussion, a vote was taken and passed unanimously (5-0).



#13 Downer Rd

The recommendation was made to keep this area as a class VI road, and Vice-Chair Porter asked if there was any reason not to keep it as a class VI road. Mr. Bailey stated that on the template they showed evidence of road misuse, such as littering. They felt that the construction debris and palettes left in this area, on the northern end, should be noted.



C6 to conduct a deeper dive into prescriptive evidence

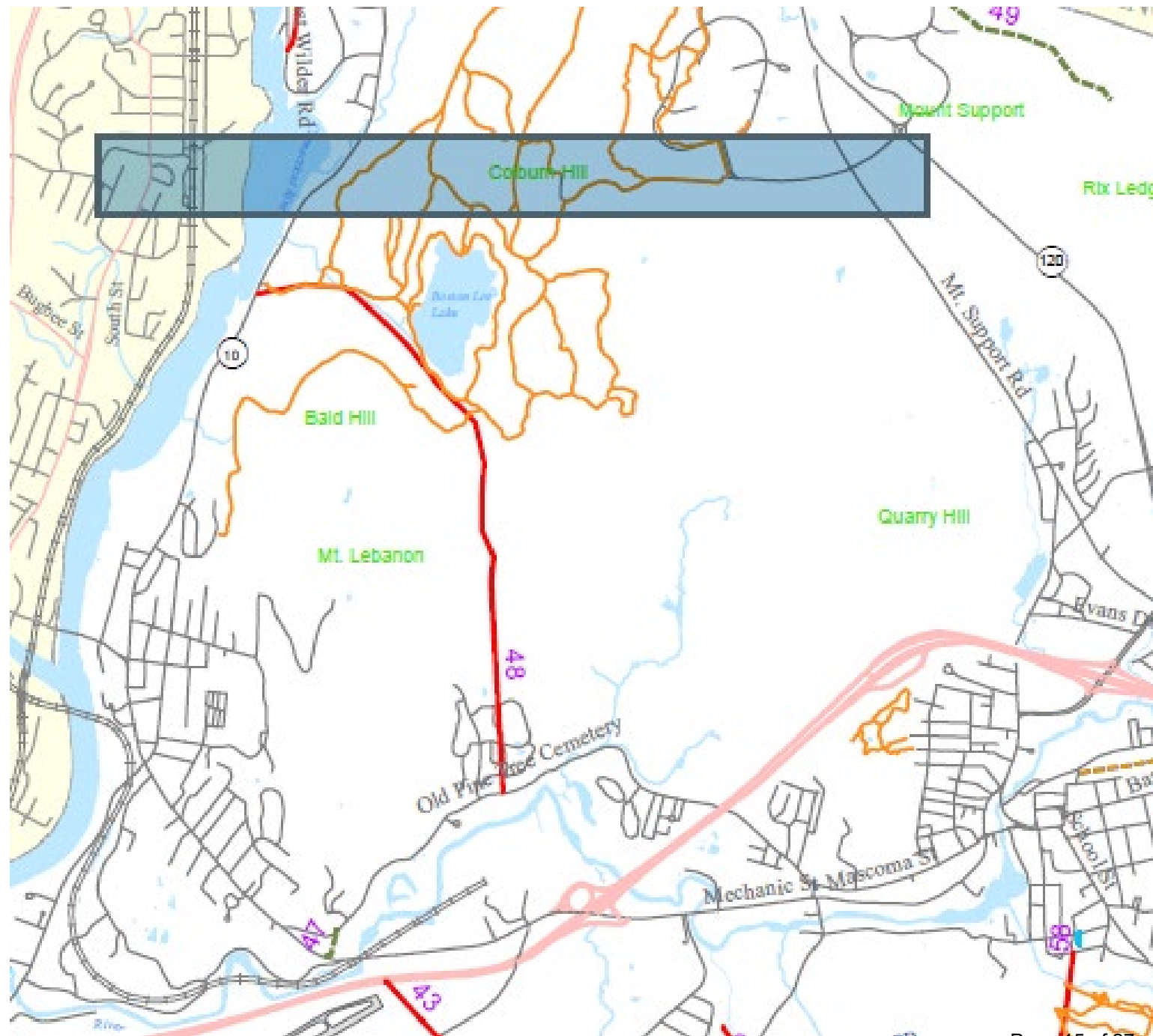
48 Old Pine Tree to Rte 10

- Torbet Map(s)
- Not depicted on the 1855, 1860, or 1892 maps
- Leavitt , 1964 & 2000
- Historic USGS
- No layout or discontinuance known currently

Notes from prior C6 review

Chair Wood asked for consensus on this and agreement was reached not to make a motion on Road #48 and not to send it to the City Council, but instead to ask the Planning Department and the City Administration to see what they can do.

Consensus was also reached that there is a Class VI Road running roughly along the line as indicated. GIS Coordinator Goodwin also agreed that the Committee should not have the City Council declare on Road #48 at this time, but wait until further study has been done



#2 Dorsett Lane

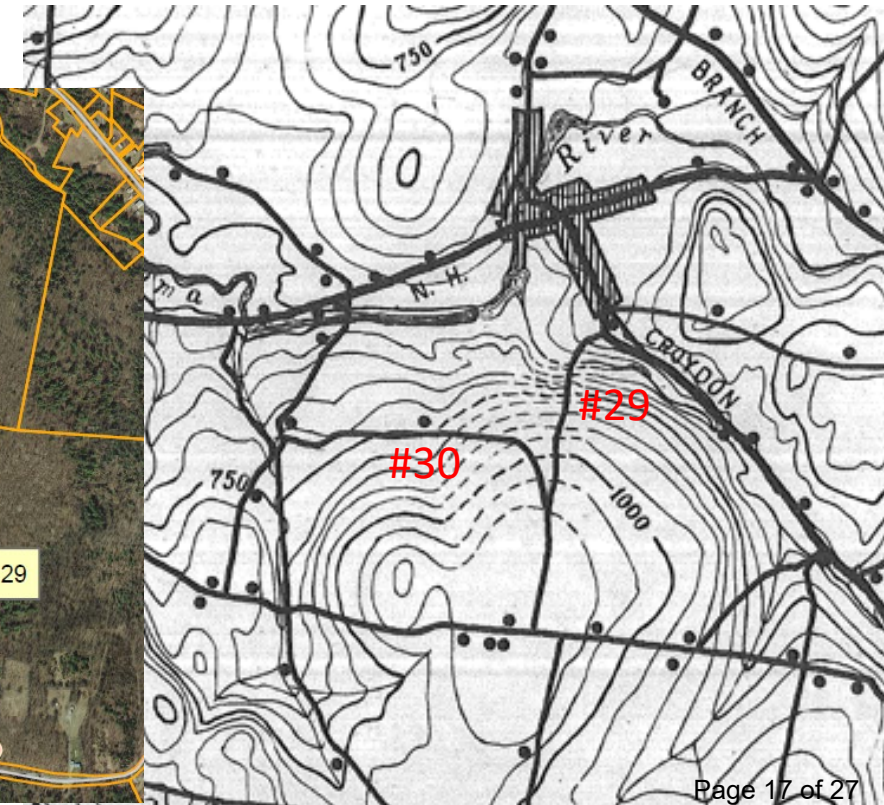
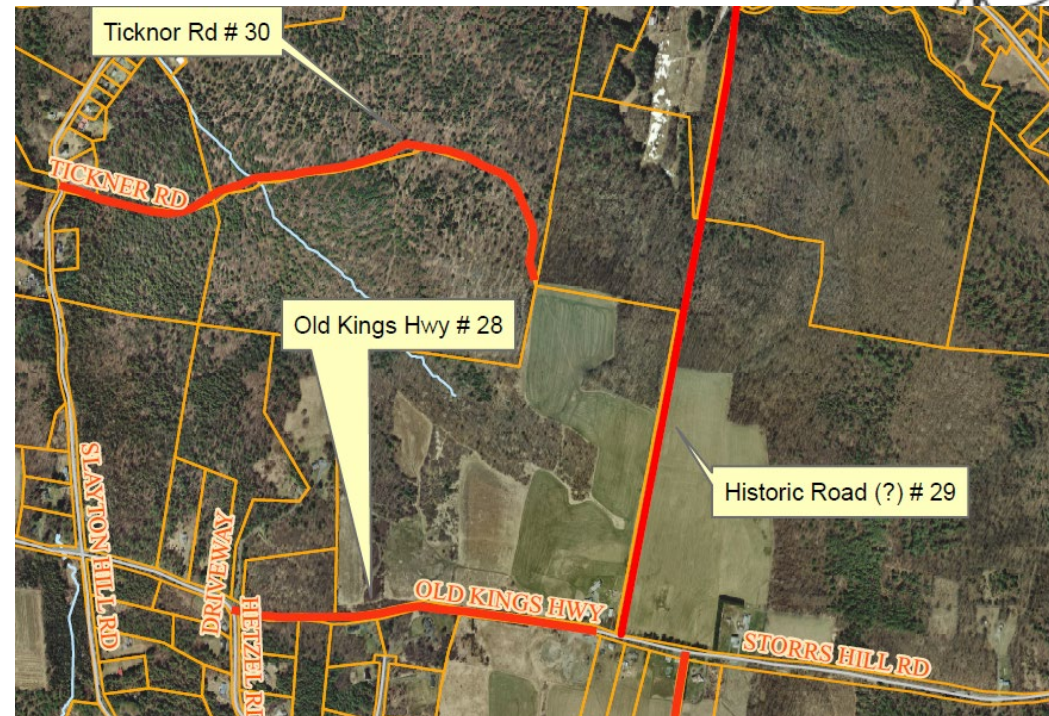
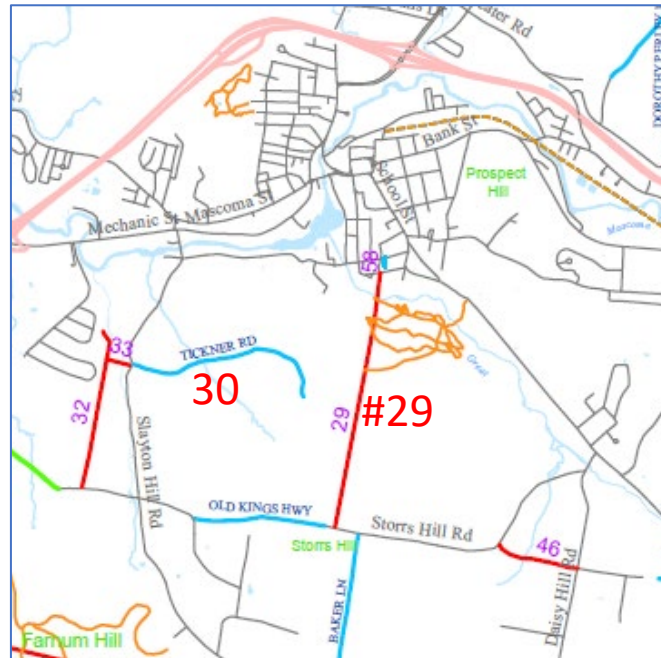
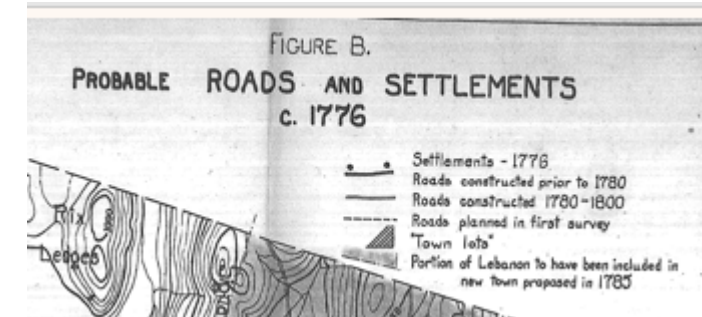
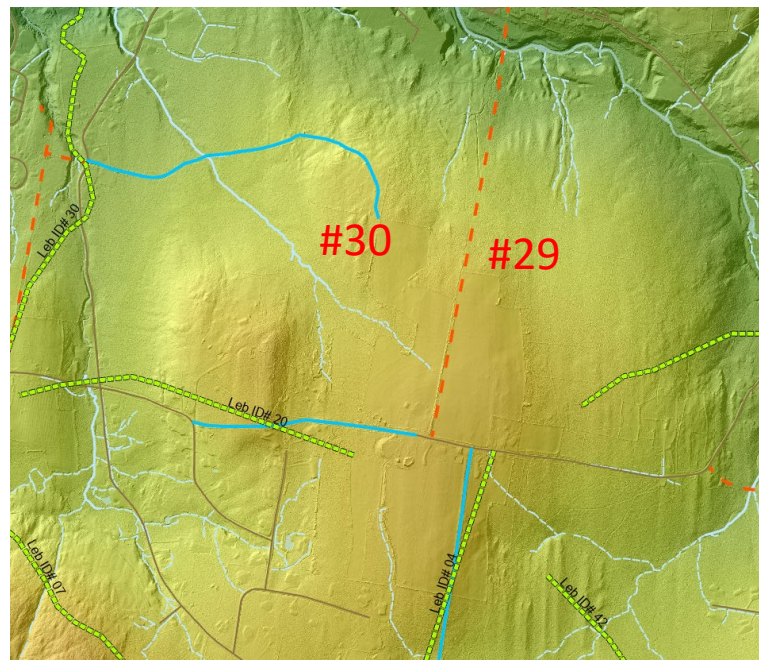
- Torbet Map(s) (Early Nineteenth Century)
- 1855 Map - No
- 1860 Wailing (maybe?)
- 1892 Map - No
- Depicted on the 1964 Benton/Leavitt map
- Record of layout or discontinuance not found

**** Template application on this road took place with all those present offering their input through the process and the Committee's consensus was not to make any recommendation on this road.**



#29 & #30 Ticknor

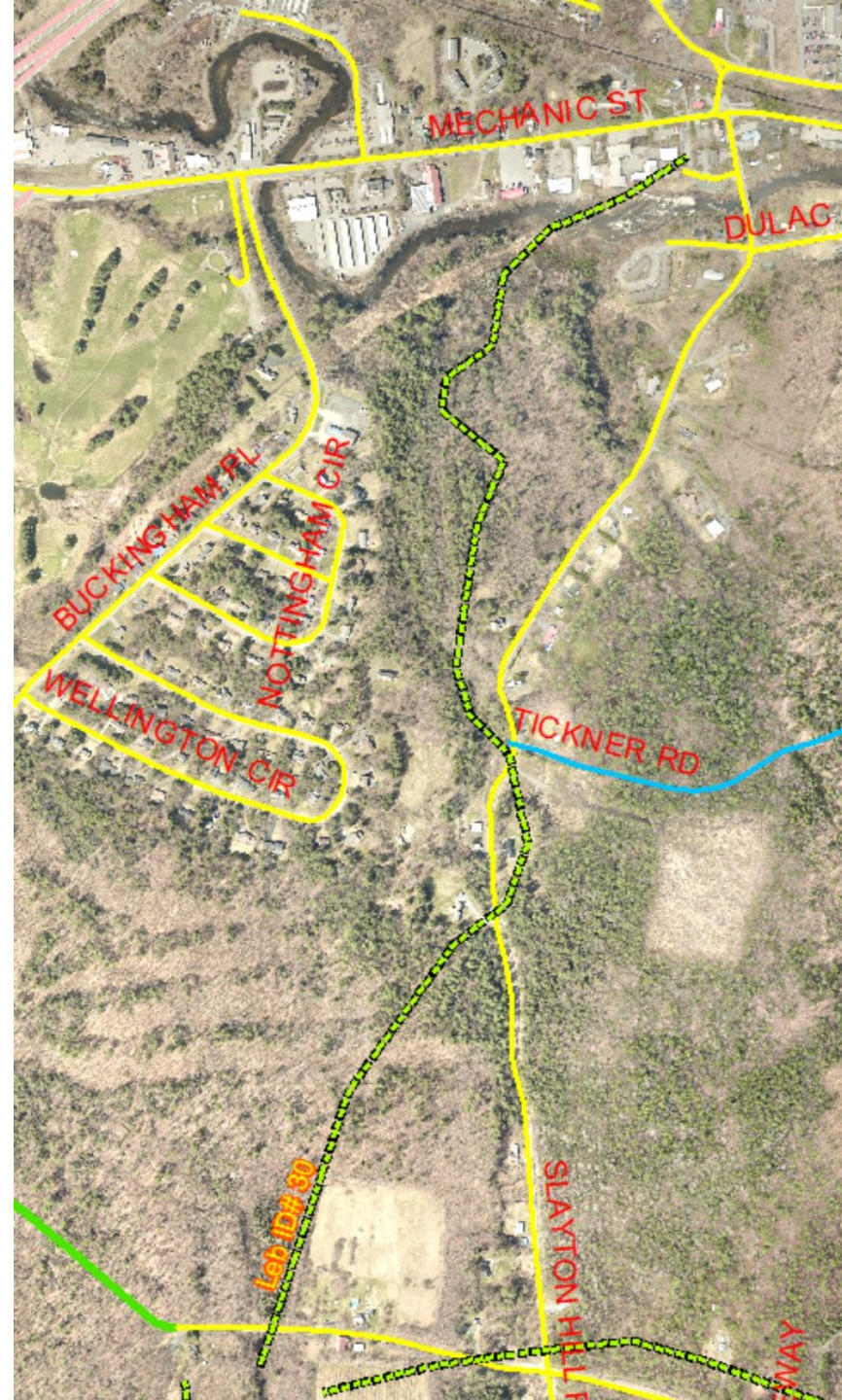
- Torbet Map(s)
- 1860 Wailing (partial)
- Not depicted on the 1855, or 1892 maps
- Depicted on the 1964 Benton/Leavitt map, including up to Storrs Hill Rd
- Depicted on 2000 Bob Leavitt map
- No layout or discontinuance known currently



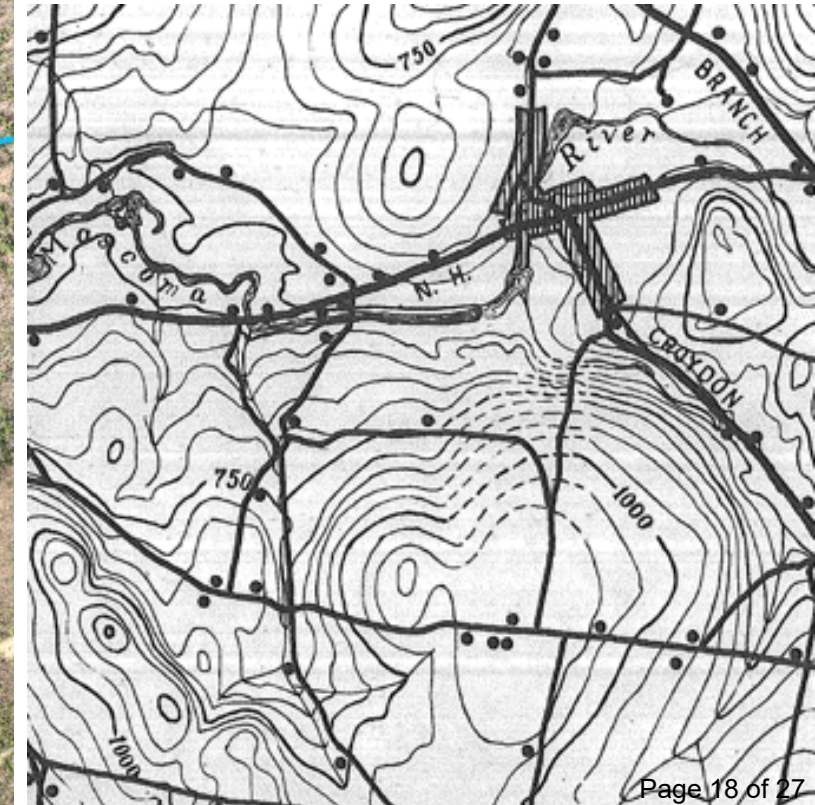
#32 & 33

- Torbet Map(s)
- Not depicted on the 1855, 1860, or 1892 maps
- Depicted on the 1964 Benton/Leavitt map
- Not depicted on 2000 Bob Leavitt map
- A layout description that appears to align with this right-of-way

**** We have received 2 legal opinions regarding this feature, and there may be a discontinuance record**



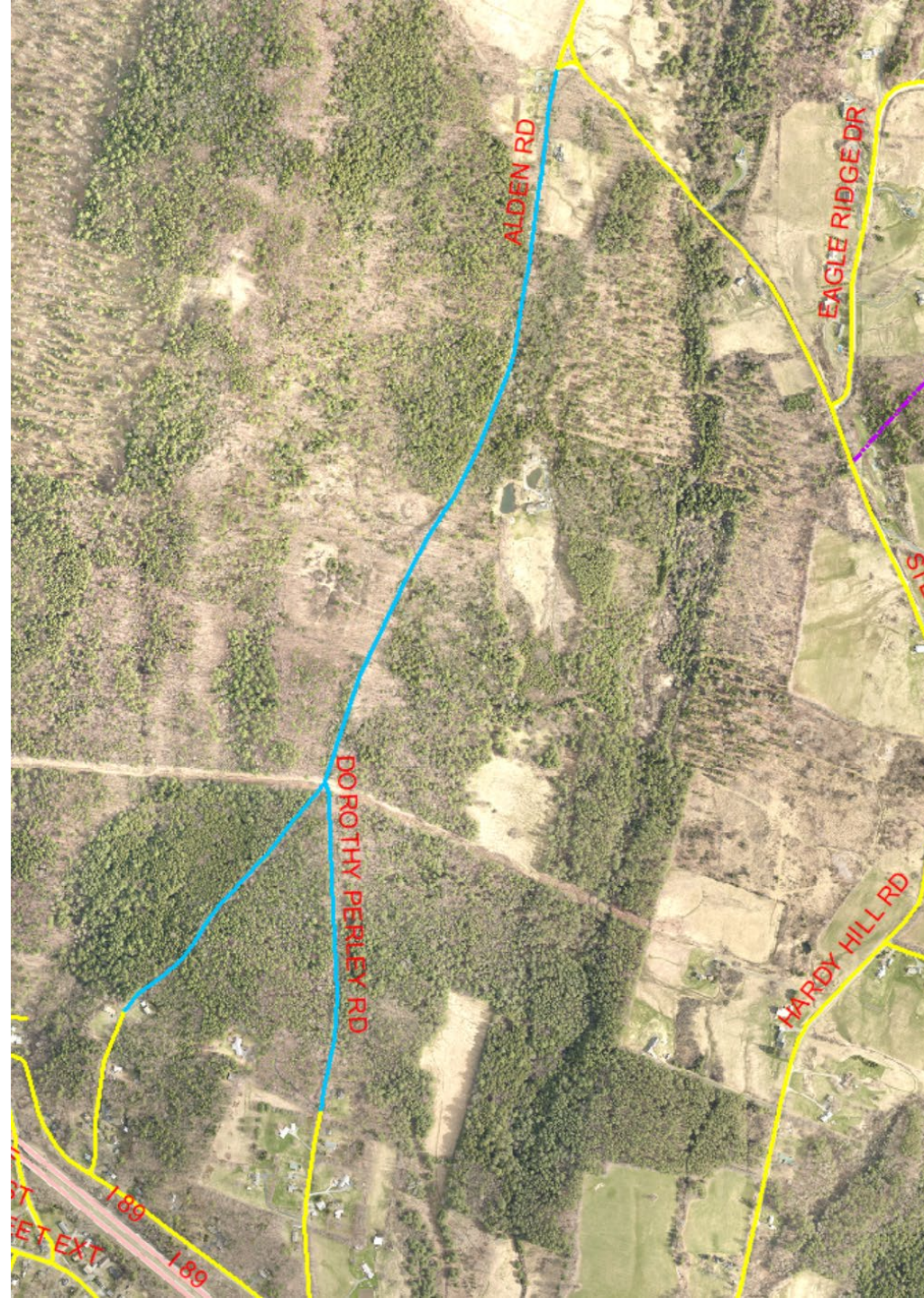
Green Dash is
the layout
description



C6 DONE - Awaiting Council Action

#5 Alden Rd

Template application began on Road #5 (End of Alden Road). Ms. Slack and Lawrence MacLeod offered input through the process and the Committee, as well as members of the audience, decided that there was no reason to change its classification from a Class VI road to a Class A trail.



#11 Monica Rd

Motion by Cliff Below that the Class VI Road Advisory Committee recommend the City Council direct the administration to notify the property owners affected by the Class VI section of Monica Road, as well as the realtors representing these properties, to advise them of the presence of the Class VI road known as Monica Road, and provide supporting documentation. Seconded by Denise MacLeod.

*** Vote was unanimous in favor.**



#3 Farr Rd

A motion by Ms. Macnab to maintain Road #3 (End of Farr Road) as a Class VI Road .
Seconded by Vice-Chair Smith.
There being no further discussion, a vote was taken and passed unanimously (4-0).



#28 Kings Hwy



A motion by Donald Lacey that the Class VI Roads Advisory Committee recommend to the Lebanon City Council they they reclassify Class VI Road #28 (a segment of the Old Kings Highway, running from Hetzel Road east to Storrs Hill Road) to a Class A Municipal Trail as defined in RSA 231-A:1(I), and as shown on the City of Lebanon Draft Class VI Roads Map printed June, 2013, subject to the following public trail use restrictions: Means of travel shall be restricted to horse, bicycle and foot and snowmobiles when snow cover is adequate. Motor vehicles, wheeled vehicles other than bicycles, and off-highway recreational vehicles other than snowmobiles, shall be prohibited, subject, however to vehicular uses of abutting landowners for access to existing uses of land as set forth in RSA 231-A:1(1).

The Public Works Director shall cause to be posted legible signs at the entrances to the trail describing the restrictions contained herein as provided by RSA 231-A:4.

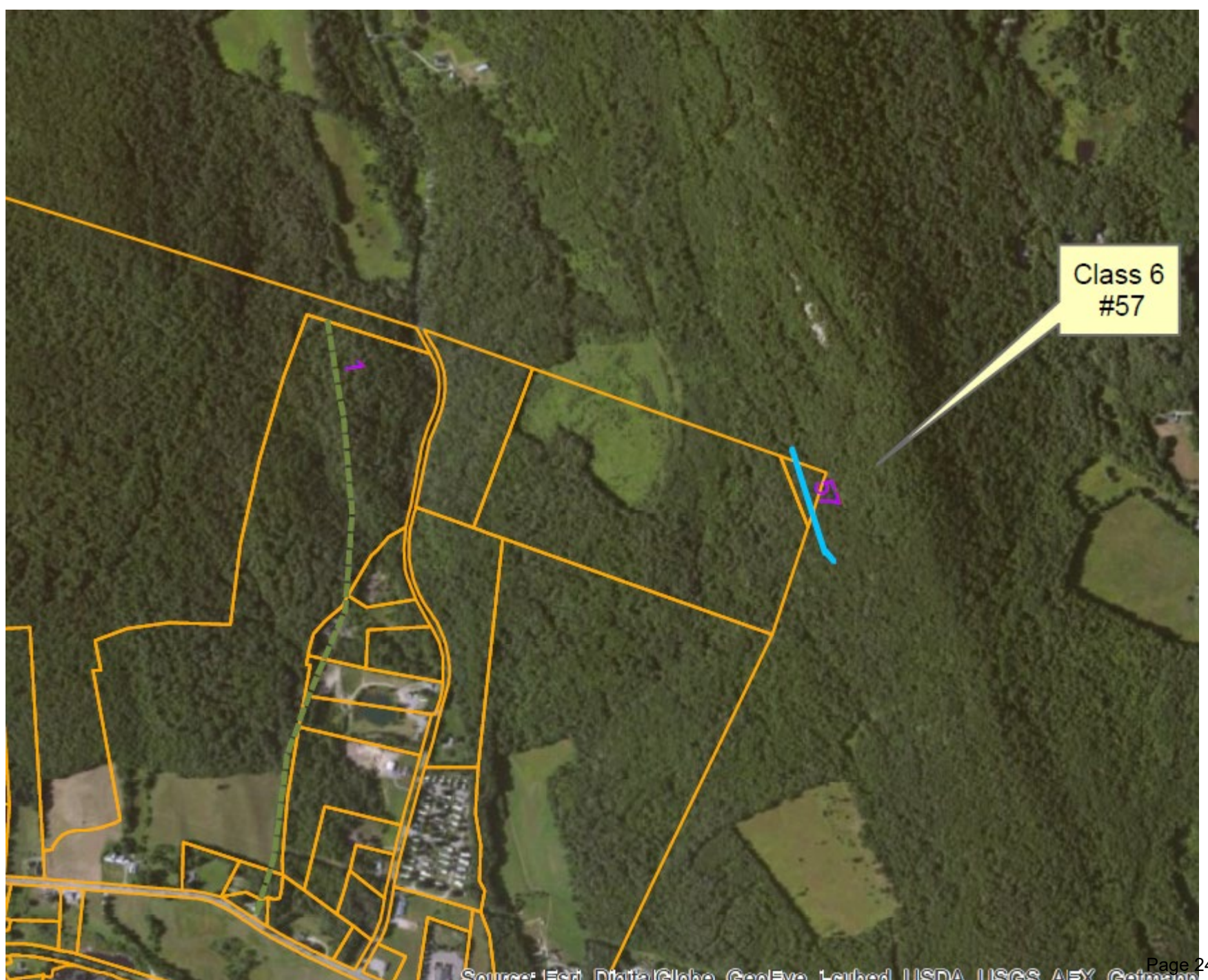
Seconded by Colin Smith. ** The motion was approved (3-0).

#57 NE Corner

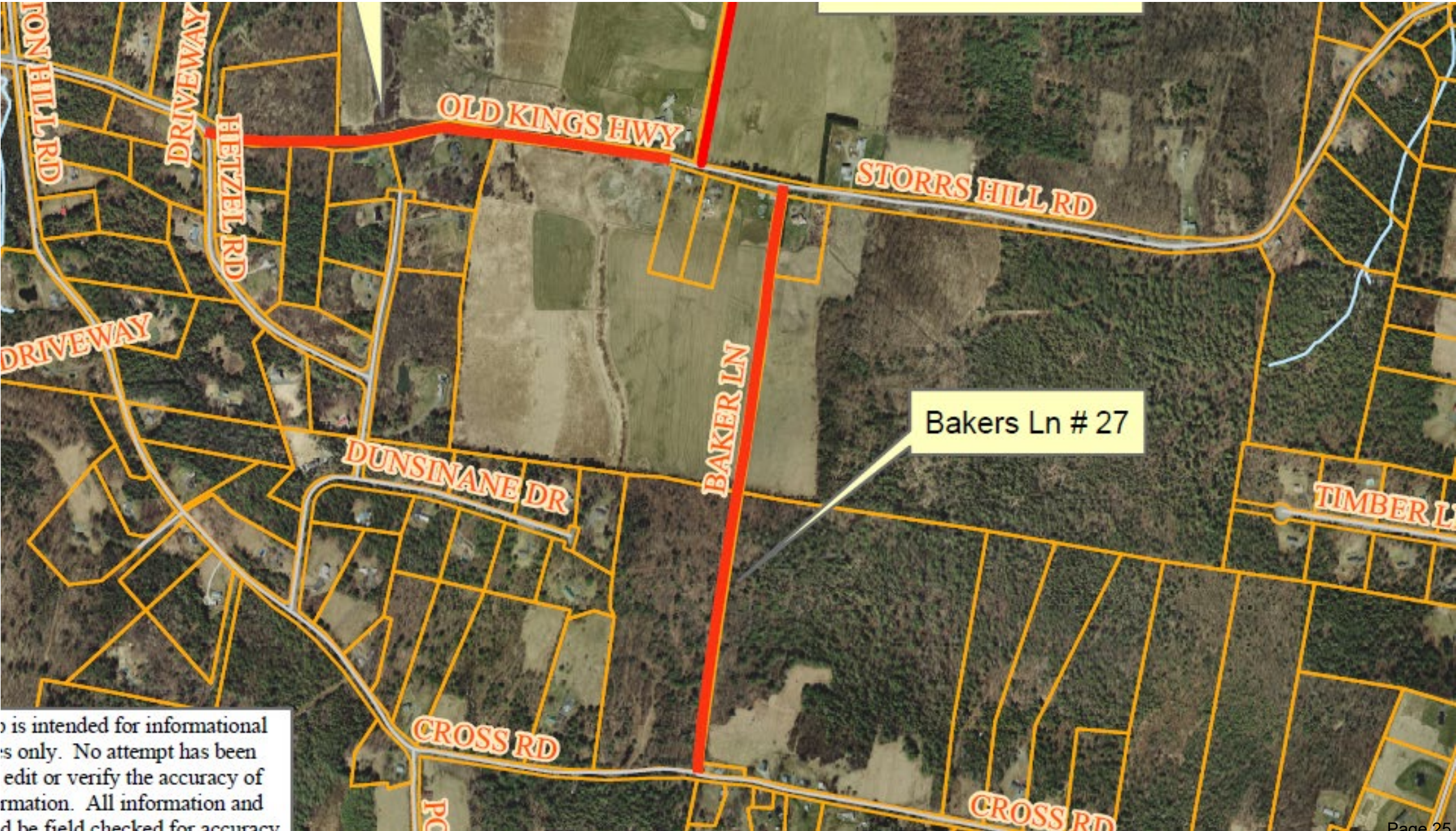
A motion by Donald Lacey that Lebanon Class VI Roads Advisory Committee recommend to the Lebanon City Council that they reclassify Class VI Road #57 (the Lebanon portion of the Old County Road) to a Class A Municipal Trail as defined in RSA 231-A:1(1), and as shown on the City of Lebanon Draft Class VI Roads Map, printed June, 2013, subject to the following public trail use restrictions: Means of travel shall be restricted to horse, bicycle and foot, and snowmobiles when snow cover is adequate. Motor vehicles, wheeled vehicles other than bicycles, and off-highway recreational vehicles other than snowmobiles shall be prohibited, subject, however to vehicular uses of abutting landowners for access to existing uses of land as set forth in RSA 231-A:1(1)

The Pub Works Director shall cause to be posted legible signs at the entrances to the trail describing the restrictions contained herein, as provided by RSA 231-A:4.

*Seconded by Colin Smith **The motion was approved 4-0.*



#27 Baker Ln (Convert to Class A Trail)



This map is intended for informational purposes only. No attempt has been made to edit or verify the accuracy of the information. All information and data should be field checked for accuracy.

#7 LaPlante Rd Extension

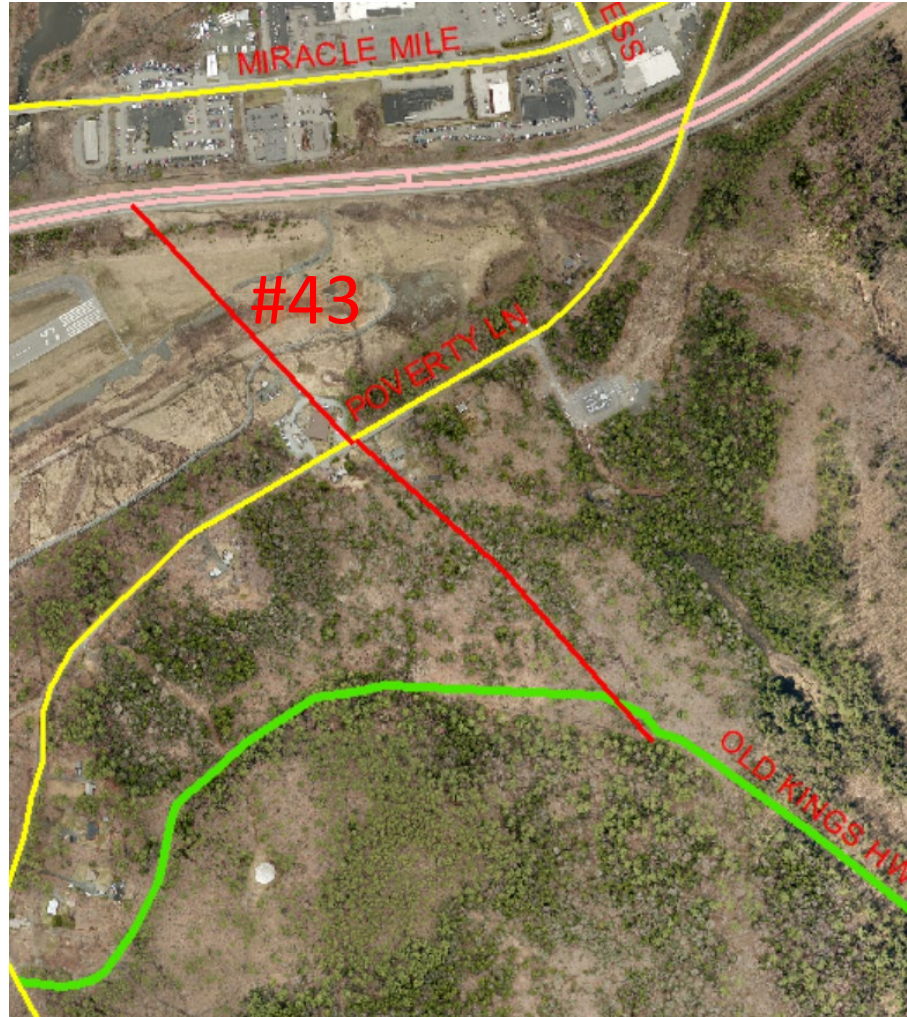
A motion by Ms. Monroe that the Class VI Roads Advisory Committee recommends to the Lebanon City Council that they reclassify Class VI Road #7 to a Class A Municipal Trail as defined in RSA 231-A:1(1), and as shown on the City of Lebanon Draft Class VI Roads Map, printed June 2013, and relocate the right-of-way to the west side of the stone wall that serves as the current property boundary between tax map 109-40 and 109-39. Also, this Class A Trail shall be subject to the following public trail use restrictions: means of travel shall be restricted to horse, bicycle and foot, and snowmobiles when snow cover is adequate. Motor vehicles, wheeled vehicles other than bicycles, and off-highway recreational vehicles, other than snowmobiles, shall be prohibited, subject however, to vehicular uses of abutting landowners for access to existing uses of land as set forth in RSA 231-A:1(1). The Class VI Roads Advisory Committee further recommends that if the City declines to relocate this right-of-way, that it be discontinued. Seconded by Mr. Book. There being no further discussion, a vote was taken and passed unanimously (4-0).



43 - Discontinue

- Torbet Map(s) 1855 (#43)
- 1860 (#43)
- 1892 maps (#43)
- Depicted on the 1964 Benton/Leavitt map
- No layout or discontinuance currently known of

A motion by Ms. Monroe that the Class VI Roads Advisory Committee recommends to the City Council that they hereby discontinue completely, in its entirety, and relinquish any right, title or interest in all portions of unnamed Class VI Road #43 (off Old Kings Highway & Poverty Lane) traveling from Poverty Lane in a west/northwesterly direction to Interstate 89. Seconded by Mr. Smith. There being no further discussion, a vote was taken and passed unanimously (5-0).



Torbet Map

