



**LEBANON CLASS VI ROADS ADVISORY BOARD
JUNE 17, 2021 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. June 3, 2021
 - 3. Study Items**
 - A. Review and discussion of the Class 6 road connecting Kings Highway & Poverty Lane (#42)
 - 4. Other Business**
 - A. Discussion re: adoption of Rules of Decorum
 - 5. Future Agenda Items**
 - 6. Open to the Public**
 - 7. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please visit LebanonNH.gov/Live for full details.

Agenda
Class 6 Roads Advisory Committee
June 17, 2021

Agenda Item #2A
Approval of Minutes

June 3, 2021

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, June 3rd, 2021
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai

MEMBERS ABSENT: Marc Coleman, Colin Smith

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:32 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6

7 **2. APPROVAL OF MINUTES: May 6th, 2021**

8

9 *Mr. Heistad MOVED* to approve the May 6th, 2021 Minutes as presented in the June 3rd, 2021

10 agenda packet.

11 *Seconded by Ms. Hirai.*

12

13 **Roll Call Vote:**

14 Erling Heistad, Barbara Hirai, Joan Monroe, and Stephen Wood all voting Yea.

15 None voted Nay.

16

17 ** The Vote on the MOTION was approved (4-0).*

18

19 **3. STUDY ITEMS:**

20

21 **A. Review and Discussion of the Class VI Portion of Dorothy Perley Road (#4) Continued:** Mr.

22 Goodwin said he went out to the site in question and GPS’d the coordinates for the Motion. He said the

23 spot was 850 feet beyond the terminus of where the pavement ended. That would be where the Class VI

24 Road ends and the Class A Trail would begin. Mr. Goodwin showed the Board where the Class VI Road

25 would end on the map.

26

27 Discussion was had on what the Motion should be.

28

29 *Mr. Heistad MOVED* that the Class VI Road Committee recommends that the Lebanon City

30 Council reclassify the Class VI section of Dorothy Perley Road, beginning 580 feet north of the

31 present terminus of the maintained Class V section of Dorothy Perley Road, and extending in a

32 northerly direction to the intersection with the Class VI Alden Road, as a Class A Municipal Trail,

33 as defined in RSA 231-A:1(I) The section to be reclassified to a Class A Trail is further defined as

34 extending between the following coordinate locations: the southern point being 835,970 east and

1 418,385 N; the northern point being 836,011 east and 420,245 north. The coordinate system
2 reference is that of NH State plan. The Committee further recommends this reclassified Class A
3 portion of Dorothy Perley Road be subjected to the following public trail use restrictions:
4 Permitted means of travel shall be A) feet, skis, and snowshoes; B) horses and bicycles, ridden
5 appropriately for a multipurpose trail, when and where the City deems that the conditions of the
6 trail warrant their use, and C) snowmobiles, ridden appropriately for a multipurpose trail, when
7 the snow cover is adequate to warrant their use. Notwithstanding these permissions, none of these
8 uses shall be allowed in a manner, or in conditions that will encourage erosion, or otherwise
9 damage the trail. All other wheeled vehicles or motorized vehicles, on or off road, shall be
10 prohibited, excepting the allowed vehicular uses of abutting landowners for access of their land as
11 set forth in RSA 231-A:1(I). The Public Works Director shall cause to be posted legible signs at the
12 entrance to the trail describing the restrictions contained herein, as provided by RSA 231-A:4.

13 *Seconded by Ms. Hirai.*

14
15 There was no more discussion on the Motion.

16
17 **Roll Call Vote:**

18 Erling Heistad, Joan Monroe, Barbara Hirai, and Stephen Wood all voting Yea.

19 None voted Nay.

20
21 ** The Vote on the MOTION was approved (4-0).*

22
23 **B. Status Update Regarding Roads Remaining to be Examined so as to Inform the Order in Which**
24 **They Will be Taken Up-**Mr. Goodwin explained that he had separated the Roads into 3 categories. The
25 1st category, he said, was straightforward with a fair amount of prescriptive evidence. There were 4
26 Roads in that category

27
28 The 2nd category was another group of 4 Roads that they had been hoping to find more prescriptive
29 evidence for. They had been reviewed before and then tabled.

30
31 The 3rd category had 8 Roads that have been put in the queue for the City Council. The Class VI Roads
32 Advisory Board were done working on them.

33
34 Discussion was had on the Roads to be reviewed.

35
36 Mr. Goodwin went into further detail of which Roads were in each category to be reviewed.

37
38 Category #1-Roads #42 and #43. Mr. Goodwin said that they knew that Road #43 existed because it went
39 to the City Council for discontinuance, so the discussion would be on Road #42. He recommended taking
40 that Road up next. Then there were Road #44, Morse Road; Road #46, an Unnamed Road; and Road #13,
41 Downer Road South.

42
43 Category #2-There were 4 Roads left to review in this category. The Roads were: #48, Old Pine Tree to
44 Route 10; Road #2, Dorsett Lane; Roads #29 and #30, Ticknor; and Roads #32 and #33.

45
46 Category #3-These were Roads that had been recently reviewed by the Class VI Advisory Board. They
47 made the Motions on the Roads and were just waiting for them to be reviewed by the City Council. The
48 Roads were: #5, Alden Road; #11, Monica Road; #3, Farr Road; #28, Kings Highway; #57, NE Corner;
49 #27, Bakers Lane; #7, LaPlante Road Extension; and #43 which was discontinued.

4. OTHER BUSINESS:

A. Discussion re: Resumption of In-Person Meetings- Mr. Goodwin reported that the rules for in-person meeting were currently in flux. There were several factors that were in play including a vote in the State about in-person meeting versus meeting on-line. At this moment it looked like all groups would go back to in-person meeting by June 11th, but nothing had been finalized yet. The Board continued to discuss their thoughts on going back to in-person meetings and the benefits of having meetings on-line.

5. FUTURE AGENDA ITEMS: Review and Discussion of the Class 6 Road connecting Kings Highway and Poverty Lane

6. OPEN TO THE PUBLIC: None

7. ADJOURNMENT:

A MOTION was made by Mr. Heistad to adjourn the meeting at 7:53 PM.

The MOTION was seconded by Ms. Hirai.

Roll Call Vote:

Erling Heistad, Barbara Hirai, Joan Monroe, and Stephen Wood, all voting Yea.

None voted Nay.

** The Vote on the MOTION was approved (4-0).*

Respectfully submitted,

Barbara Higgins

Recording Secretary

Agenda
Class 6 Roads Advisory Committee
June 17, 2021

Agenda Item #3A
Study Items

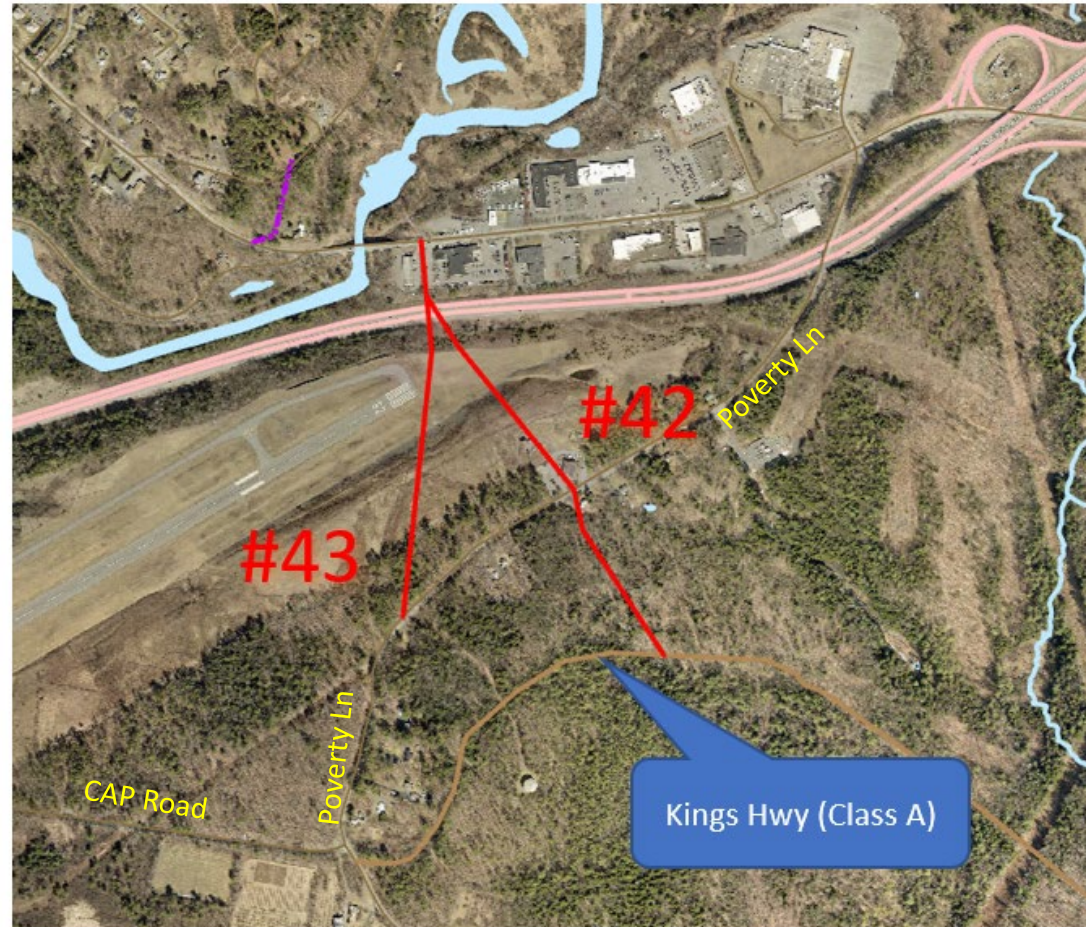
**Review and discussion of the
Class 6 road connecting
Kings Highway &
Poverty Lane (#42)**

#42

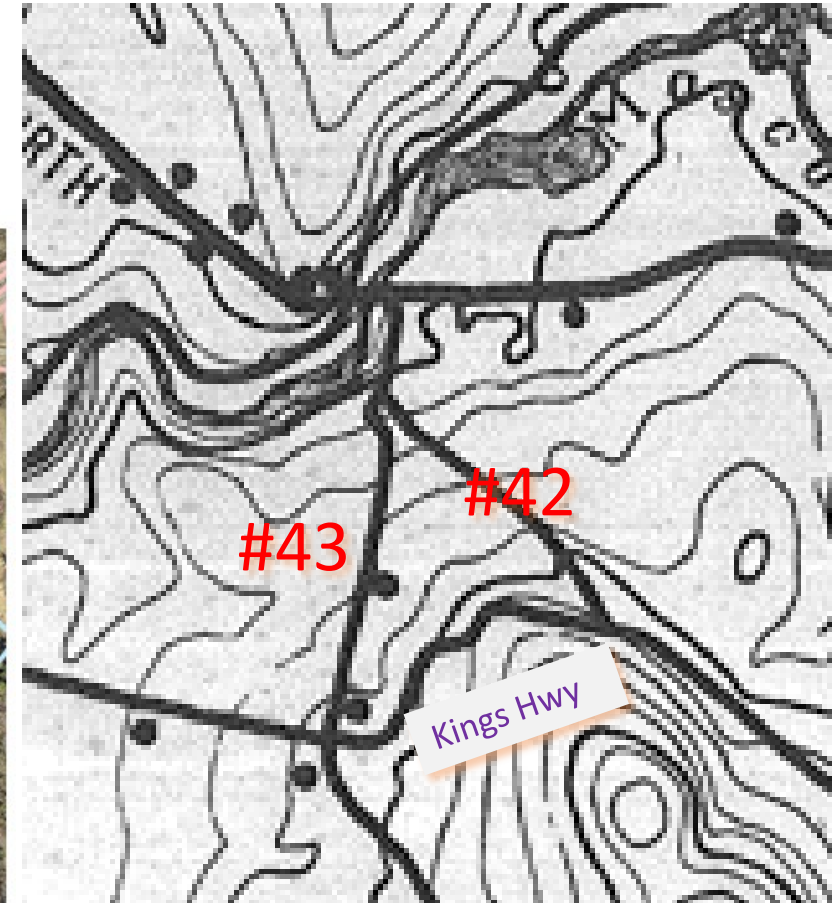
- Prescriptive Evidence: Torbet Map(s) & 1964 Benton/Leavitt map
- Town Road Layout Description (see page #2)

2021.01.07

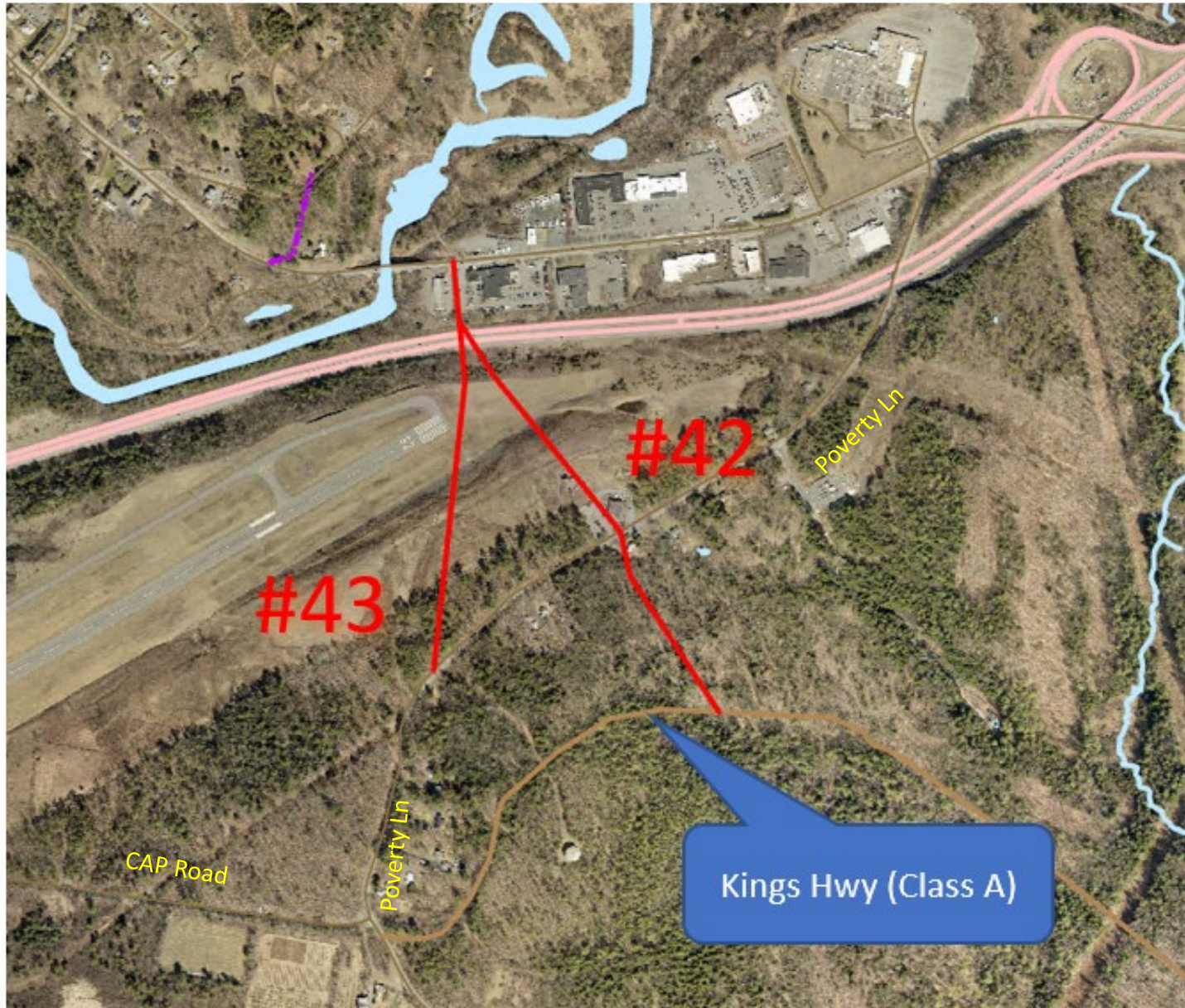
Mr. Heistad MOVED to recommend to City Council to discontinue Road #43. The Class VI Roads Advisory Board will re-look at Road #42 before making a recommendation on it. Seconded by Ms. Monroe.



Torbet Map



#42



Lebanon Town Record Road Layout Description (Layout ID #21)

“Another Peice of road begining on the N. Side of Meeting house Hill, where the new Road makes the angle at a beach tree.

Thence N. 32° W. 64 rods (1065 ft) to a beach tree markd

Thence N. 10° W. 38 rods (627 ft) to a hemlock tree md

Thence N. 30° W. 8 rods (132 ft) to a hemlock tree md

Thence N. 47° W. 16 rods (264 ft) to a basswood Stadle

Thence N. 16° W. 22 rods (363 ft) to a hemlock tree

Standing in the Corner of **Mr. Potters** field

thence the same course to the road lead- ing from Deacon Nehh Estabrooks to the Corn Mill, Sd road lying on the Southward Side of the Survey and 4 Rods wide”

** Total Length equals 2,451 ft. Aligns with the Torbet road #42, running from Kings Hwy north to Flanders Patch, including the spatial distance within a few feet of the written summary distance from the layout description.

Agenda
Class 6 Roads Advisory Committee
June 17, 2021

Agenda Item #4A
Other Business

Discussion re: adoption of Rules of Decorum

LEBANON BOARD OF CEMETERY TRUSTEES

RULES OF DECORUM AND COMMITMENT TO CIVIL BEHAVIOR

It is acknowledged that:

1. Civil, respectful, and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making.
2. Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.
3. Anger, rudeness, ridicule, obscene or profane language, impatience, and lack of respect for others and personal attacks are not acceptable behavior.
4. Demonstrations in support or opposition to a speaker or idea are not permitted by members of the Board. The Chairman is responsible for maintaining order. Failure to abide by this requirement may result in the forfeiture of the speaker's right to speak.

To maintain a cohesive, productive working environment, the members of the Lebanon Board of Cemetery Trustees commit to:

1. Supporting the Board's mission.
2. Showing respect to each other as appointed members and staff representatives to the Board.
3. Promoting civility during Board meetings and tolerating nothing less.
4. Demonstrating reflective listening and not displaying negative body language (for example eye rolling, pencil tapping, shrugging of one's shoulders, hand gestures, etc.)
5. Allowing uninterrupted speech by those recognized as "having the floor" and refraining from speaking until recognized by the Chair.
6. Bringing cemetery related concerns, issues, and conflicts to the Board for discussion.
7. Offering alternative solution(s) when addressing a problem or issue.
8. Maintaining the confidentiality of material discussed during closed Board meetings.

PLEDGE OF CIVILITY

The manner in which we govern ourselves is often as important as the positions we take. The City's collective decisions will be better and truer to our mission when differing views have had the opportunity to be fully vetted and considered. All those who appear before the City's board and committees have the right to be treated with respect, courtesy, and openness. We value all input.

Accordingly, we commit to conduct ourselves at all times with civility and courtesy, to both those with whom the Board interacts and to each other. We also pledge to endeavor to correct ourselves, should our conduct fall below this standard.