



LEBANON ARTS & CULTURE COMMISSION
JUNE 22, 2021 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. Approval of Minutes 5-25-2021
 - 3. Other Business**
 - A. Mask Discussion
 - B. Welcome Gavin to Arts & Culture
 - C. Mural Project (J.Clifford)
 - D. NEXUS Festival Updates (J.Clifford)
 - E. Rainworks (B.Dunn)
 - F. Sidewalk Poetry Project (B.Foster/K.Flythe)
 - G. Fundraising (D.Wilkie)
 - H. Arts Policy (K.Flythe)
 - I. Tunnel Update (N.Gaffney)
 - J. Coalition Building (N.Gaffney)
 - K. Mall Kiosk (J.Giordani)
 - L. Instagram Traps (K.Flythe)
 - M. Packard Covered Bridge Lights (J.Giordani)
 - 4. Committee Reports**
 - 5. Open to the Public**
 - A. West Leb. Revitalization Visit
 - 6. Adjournment**

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please visit LebanonNH.gov/Live for full details.

DRAFT

**CITY OF LEBANON
ARTS & CULTURE COMMISSION
MINUTES, May 25, 2021
REMOTE VIA MICROSOFT TEAMS
LebanonNH.gov/Live
6:30PM**

MEMBERS PRESENT (8/10): Nick Gaffney (Arts Org. Rep.-AVA Gallery)
Joe Clifford (Vice Chair; Arts Org. Rep.-LOH)
Bill Dunn (EDC Rep.)
Devin Wilkie (Interim Heritage Commission Rep.)
Ben Van Vliet (Arts Org. Rep.-UVMC)
Karen Zook (City Council Rep.)
Becky Foster (Citizen Rep., Ward 1)
Jessica Giordani (Chair; Citizen Rep. Ward 3)

MEMBERS ABSENT: (3/10) Sherry Fiore (Alt.)
Gavin Wynkoop-Fischer (Citizen Rep., Ward 2)
Mimi Hains (Heritage Commission Rep.)

STAFF PRESENT: (2/2) Kristine Flythe (Program Coordinator, Leb. Rec),
Paul Coats (Director, Leb. Rec.)

1. CALL TO ORDER: Chair Giordani called the meeting to order at 6:35 pm

A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements.

2. APPROVAL OF MINUTES: April 27, 2021

Chair Giordani: Opened discussion for corrections for the April 27, 2021 minutes.

Mr. Van Vliet: Page 3 of the agenda packet, line 53 change there to their. Page 6-8 Section G Line 31 add in asked to. Line 32 remove in order to apply.

Chair Giordani: Add in a colon Page 7 of the agenda packet, line 28 add a colon, and remove we and start with Are and question mark. Line 33 add a colon and add in call for artists.

Hearing no further corrections Chair Giordani opened for a Motion to approve the minutes.

MOTION to Approve and Accept the minutes as presented for the April 27, 2021 was made by Mrs. Zook. Seconded by Mr. Van Vliet.

Roll Call Vote: Members voting in favor included: Vice Chair Clifford, Mr. Gaffney, Mr. Dunn, Mr. Wilkie, Mr. Van Vliet, Mrs. Zook, Mrs. Foster, and Chair Giordani.

****The Motion was approved (8/0) and recorded by Mrs. Flythe.***

3. OTHER BUSINESS:

- 1 A. Chair Giordani: Welcome Arts & Culture public members and acknowledged if members
2 would like to speak they are welcome to while we address agenda items.
3
- 4 B. Welcome Gavin Fisher (Citizen Rep. Ward 2)
5 Chair Giordani: Out of town welcome next month.
6
- 7 C. Mural Project on PetSmart (J. Clifford)
8 Vice Chair Clifford: Connected with Dan on May 5th. WS Development that owns the
9 plaza with PetSmart and they have a strong desire to make a statement with this
10 property. WS Development does this with many of their spaces and are striving for a
11 foot hold in the community. Mark Foley a developer in Rutland. Mark, I, and Dan caught
12 up on best practices, budget, and sample agreement from Dan. Mark in Rutland
13 recommended starting such a project with 10 ft off the ground to avoid damage or
14 vandalism and we have an eager partner with Dan. They will need the support for artists
15 and link with AVA and go up sooner than later. Ideas/proposals from A&C. Vice Chair
16 Clifford will continue to be the liaison with this task.
17
- 18 Mr. Gaffney: Would it be an open call?
19
- 20 Vice Chair Clifford: Great question and I think the focus is a local artists and this is a
21 high caliber piece – a 20 x 60 piece and this is a statement piece one in which is
22 showing those who come into the area that this is a creative space and a space you
23 want to explore.
24
- 25 Mr. Coats: The Public Art policy would be something that will help tailor the discussion.
26
- 27 D. LOH/Nexus Festival Update (J. Clifford)
28 Vice Chair Clifford: August 13-15, 3 full days new artists each week, side walk chalk
29 artist, food trucks, permitting is approved. Very exciting stuff.
30
- 31 E. Ped-Bike committee ideas/Banners/ Sidewalk logo (B. Van Vliet)
32 Mr. Van Vliet: Banners/collaboration is too late with Nexus but connecting with an event
33 is great. Re-visit this idea. The side walk logo for rainworks is ordered and is in.
34
- 35 Mrs. Flythe: When and where to test and permission & approval for that location is next.
36
- 37 Mr. Coats: Based on the policy I think we can vote to approve and move these things
38 forward.
39
- 40 Mrs. Zook: There is an approval process in the policy.
41
- 42 Mr. Van Vliet: Can we do this tonight to keep us to a timeline.
43
- 44 Mr. Dunn: Propose the bus stops in front of Kilton Library and the station in front of City
45 Hall.
46
- 47 Mr. Coats: I believe we can approve to keep moving forward.
48
- 49 Brief teams technicaly glitch. Chair Giordani dropped out of the meeting. While waiting
50 for the Chair to return.
51
- 52 Mrs. Zook: While we wait for the Chair Giordani returns. The draft art policy is ready to go
53 how do we go about moving from this step.
54
- 55 Mr. Coats: If A&C is to review and share any input to the city manager.

1
2 Mrs. Zook: To avoid any meeting rules can we have another review of this.

3
4 Chair Giordani: It is ok to share information to the commission but not to have further
5 discussion via email.

6
7 Mr. Wilkie: The policy was shared back in March and suggests for members to give
8 feedback directly back to Counselor Zook in the next 48 hours. Without having to wait
9 another month and the commission authorizes Counselor Zook to give that feedback to
10 the city manager.

11
12 **MOTION to provide Counselor Zook feedback for the Arts & Culture Policy and**
13 **present to the city manager. Motion made by Mrs. Zook. Seconded by Mr. Wilkie.**

14
15 **Roll Call Vote: Members voting in favor included: Mrs. Foster, Mrs. Zook, Mr. Van**
16 **Vliet, Mr. Wilkie, Mr. Dunn, Mr. Gaffney, Vice Chair Clifford, Chair Giordani.**

17
18 Counselor Zook: We can move forward with testing the Rainworks. Per the policy it is of
19 an appropriate material, and in a public right of way. Since there is no formal process yet
20 we can approve the 2 bus stop spots.

21
22 Mr. Coats: I think that works and I will inform the city managers office know and check in
23 with Public Works.

24
25 F. Planning and Goals for 2021 updates

26 a. Logo Use (All)

27 Chair Giordani: Shared various uses of where the logo will be used such as the
28 sidewalks, banners, and Nexus Festival.

29 Mr. Gaffney: Shared via AVA Newsletter

30 Mrs. Flythe: Shared via Recreation social medias

31 b. Instagram & Instagram Trap (J.Giordani)

32 Chair Giordani: Shared updated status of @lebartways is now on Instagram and
33 kudos to the City Webmaster for their assistance. Instagram traps are public art
34 pieces by that will compel people to take a selfie. Something that folks feel like it
35 should be in town.

36 Vice Chair Clifford: The Nexus festival will feature a chalk artist and the direction
37 is to make it selfie worthy.

38 Mrs. Flythe: Maybe this could be an art option in the tunnel.

39 c. West Leb. Rev. Efforts (B.Dunn)

40 Mr. Dunn: Discussion about using Seminary Hill School. There is a lot of diplomatic
41 conversation with EDC, the City, the school board, about how the use of Seminary
42 Hill School is important to the community. Thinking of this space via EDC there is
43 so much opportunity and really connects Lebanon to West Lebanon having this
44 space.

45 Mrs. Foster: This discussion was part of the charaette and there is a lot of space
46 that would be put to good use.

47 Mr. Coats: This conversation has started and stopped over the last 12 years. If it
48 gains the traction needed to become a community building and inviting folks in and
49 the longterm vision of bringing folks in. This would not just be a space to see
50 offices, but to see a space that is usable.

51 Vice Chair Clifford: LOH has exploring the use of the auditorium. It could be a great
52 LOH on location space.

53 Mr. Dunn: It is about diplomacy and building coalitions and the benefit for
54 everyone.

55 d. Public Art Policy (K.Zook)

Discussed above.

G. Sidewalk Poetry Project (B.Foster)

Mrs. Foster: Longer term project what do we want to do next. We need to talk more and give an update next month.

H. Rainworks (B.Dunn)

Mrs. Flythe: I'd like to confirm the stencil words.

Mr. Dunn: Recommendations from Rainworks is small, short & sweet, and something that appeals to all. Move for the Lebanon is beautiful and so are you. West Lebanon is beautiful and so are you. Lebanon loves you.

Chair Giordani: I'll share an idea of Lebanon Loves you. Simple and sweet. Fewer letters for a test.

Mr. Dunn: W. Leb HEART (shape) you – Leb HEART (shape) you.

Mrs. Flythe: Will connect with Mr. Dunn to put together the test application.

I. Tunnel Project Updates (P.Coats)

Juried Artist/Tunnel Art (N.Gaffney)

Mr. Coats: We have a solid group of folks coming up with plans for the grand opening. The biggest task we have is reaching out to our philanthropic community than we have folks asking to put their name on it and support A&C's endeavors.

Mr. Gaffney: Tour details and the questions raised are budget, timeline, and longterm plans. The excitement is building and folks are thrilled to put something together.

Mr. Coats and Mr. Gaffney will meet to have answers for artists prior to the tour.

Mr. Gaffney: Any thoughts on jury members, and it would be great to have ideas on who would be part of the jury and think more for the next meeting.

Mr. Dunn: If someone is a member of a local organization having the opportunity to include it as part of their tag or signature.

Mr. Gaffney: If the tunnel working group could bring back a draft list of names for who is to be in the group. Simply because the jury will be selecting the pieces between June – July meetings.

Mr. Coats: The tunnel working group would follow the A&C wishes and ensuring we do not go rogue on the project.

J. Fundraising (D.Wilkie)

Mr. Wilkie: No update.

K. Coalition Building (N.Gaffney)

Mr. Gaffney: No update.

L. Fountain Funding (K.Flythe)

Mrs. Flythe: Our funding for fountains would be connecting with the rotary club. They have acted as the fiscal agent and have spent there last dollars with updating fountain bricks, and additional fountain pieces on the mall and Colburn park. We can still keep that relationship with Rotary. Mr. Wilkie will take the contact for Rotary to continue conversation.

M. Mall Kiosk (J.Giordani)

Chair Giordani: No update.

N. Meeting Format (Heads up June/July)

Mrs. Flythe: Just keeping this upfront and on peoples minds.

Mr. Coats: A&C needs to decided when will be ready to come back in person. The State is in conversation and we need to be able to share and post accordingly.

Mr. Dunn: It is a higher level of attendance and being able to keep this as an option, and maybe that can be communicated on the city level and share with the state.

4. COMMITTEE REPORTS:

5. OPEN TO THE PUBLIC:

Mr. Wilkie: Any further discussion on the 360 camera from hertiage commission. Provided specifics and a request for \$165.00, which is ½ the price for the 3D camera for the tunnel project or any other spacial art installations. I shared I would relay the request and relay the decision back to heritage.

Chair Giordani: Our use for this would be so narrow. It would be great to work with the Library to use and loan out this equipment to others or the public. Mr. Gaffney and Mrs. Foster concur with Chair Giordani.

Mrs. Flythe: For the record did not receive any formal requests via e-mail.

Councilor Zook: The Revels have moved to Lebanon and will be doing their big show for free in the park. A cool event during the winter solsictice and folks can wander through at any point. Just something to know an be aware of.

6. ADJOURNMENT:

Mr. Wilkie MOTIONS to Adjourn the meeting. Seconded by Mr. Dunn.

Roll Call Vote: Members voting in favor included: Mrs. Foster, Councilor Zook, Mr. Van Vliet, Mr. Wilkie, Mr. Dunn, Mr. Gaffney, Vice Chair Clifford, Chair Giordani.

****The Motion was approved (8/0) and recorded by Mrs. Flythe.***

The meeting was adjourned at 8:00PM.

Respectfully submitted,
Kristine Flythe
Program Coordinator
Recreation & Parks Department